



Skyline Drive-In's Flea Market & Art Fair Vendor Rules

Purpose and Vision:

The purpose of the Skyline Drive-In Flea Market & Art Fair is:

- To provide an opportunity for artists, collectors and community members to sell directly to the public at large; and
- To create an event that increases the social and economic vitality of the local community.

In order to promote the event and foster the awareness that makes Flea Markets such a valued community resource, all vendors and staff are expected to behave in a professional and civil manner toward each other and their customers at all times. The success of the Skyline Drive-In Flea Market & Art Fair is dependent on the cooperation of all constituents. Vendors, staff and customers who work together will build a healthier, more enjoyable experience where all can prosper and make the connections that build such a community.

IMPORTANT: Please read and sign page four of this packet and submit it with your space fee to the address on the application. Your signature indicates that you have read, understand and agree with these rules.

Location, Dates and Times:

The Flea Market & Art Fair will be located at the Skyline Drive-In Theater, 182 SE Brewer Rd in Shelton, WA 98584 on August 11, 2018 from 9 AM to 3 PM. Vendors are expected to arrive **at least 30 minutes prior** to opening.

Permission to Sell:

All products are subject to approval at the time of application. Any unapproved products, are subject to immediate removal at the discretion of the Market manager(s). Failure to comply may result in suspension or expulsion from the event. Apart from fresh produce, all food sales are prohibited.

Space Assignments:

All space requests for the Market will be met on a first-come, first-serve basis and are assigned at the discretion of the Market manager. Space dimensions are approximately 20'X20' and vendors may reserve up to three spaces total. Parking is available for one small mid-sized vehicle in each space site. All trucks and oversized vehicles shall be parked in the designated vendor parking area. This is an open air event and there are no covered spaces or spaces with electrical outlets.

Prohibited Activities:

Vendors may have food and beverage for personal consumption only and are prohibited from offering these items for sale to the public. Overnight camping, open fires, cooking – to include BBQs, and alcoholic beverages are not allowed. Vendors shall not smoke at their space sites and shall only smoke in the designated smoking area.

**Pets:**

Pets are allowed and are required to be under the control of their owners at all times. Nuisance behavior of animals is prohibited. Nuisance is defined by but not limited to the following: barking, whining or howling in an excessive or continuous fashion.

Owners must have their pet secured by a leash or lead at all times. Any pet that constitutes a physical threat to human beings or to other animals shall be removed immediately from the Market area.

The owner of every animal shall be responsible for the removal of any excreta deposited by his or her animal on the Market grounds.

Pets are prohibited from entering the concession stand (food establishment) excluding service animals as defined by the ADA.

Set Up, Clean Up and Breakdown

Set up begins at and no earlier than 7 AM on the day of the event. Vendors are required to be at the Market grounds at least 30 minutes prior to opening (8:30 AM), or have made prior arrangements with the Market manager. Vendors arriving after 8:30 AM may forfeit their space for the day. Set up must be completed by opening (9 AM). Sales are prohibited until the official opening of the market.

All vendors are required to stay until closing at 3:00 PM. Vendors are responsible for removing all garbage and debris from their space area. Breakdown may start 15 minutes prior to the close of the Market (3 PM) and must be completed, with spaces vacated, no later than 5:30 PM.

No Show Policy

Notifying the Market manager by the Sunday prior to the event date excuses you from the No Show list and entitles you to a full refund. Spaces not occupied by 8:30 AM on the day of the event will not be held and will be opened as "available" to other vendors on the Waitlist. There are no refunds for No Shows. Please note the Skyline Drive-In Flea Market & Art Fair shall be conducted, rain or shine.

Vendor Equipment and Supplies

Each vendor is responsible for providing and removing all equipment and supplies required to conduct business on the Market site. This includes signs, tables, chairs, scales and equipment needed for set up/clean up purposes.

All vendors who wish to erect canopies (including umbrellas) on the Market site during operating hours, including the set up and breakdown period, are required to have their canopies sufficiently and safely anchored to the ground from the time it is set up until it is taken down. Any vendor who fails to properly anchor their canopy and/or umbrella will not be allowed to sell at the Market until their canopy and/or umbrella has been anchored appropriately. Otherwise you must take down and stow the canopy and/or umbrella and continue to sell without it.

Display racks and/or stands are allowed only within a vendor's designated space. Stands or racks must be safe, secured against falling, and positioned in such a way that if they are knocked over, they will not fall on shoppers or other vendors.

All signs must remain within the allotted vendor's exhibit space and must not block traffic or pedestrian ingress or egress, or interfere with other vendors' display or views.